

**NOT-FOR-PROFIT SUSTAINABILITY OFFICER  
CENTRAL INDIANA COMMUNITY FOUNDATION**

If you want colleagues who are smart, dedicated and passionate about creating a Central Indiana where every individual has equitable opportunity to reach their full potential – no matter place, race, or identity – then welcome to Central Indiana Community Foundation (CICF). CICF is seeking a professional person to serve as liaison for not-for-profit fundholders to assist with all aspects of fund management, endowment development and growth.

This full-time position, will provide premier financial, relationship and endowment fund management for CICF's not-for-profit fundholders and work closely with development staff to grow assets, respond to requests for proposals and make sales presentations to organizations. This position requires strong knowledge of the not-for-profit community, excellent organizational, analytical and evaluation skills as well as outstanding customer service skills.

The foundation is looking for self-starters who are organized, flexible and creative. Professional presence, relationship building skills, and the ability to interact effectively with a variety of people are essential. CICF has an open corporate culture of racial equity, teamwork, creativity, dedication and inclusion. Every staff member believes it is an honor and a privilege to serve the Central Indiana community and candidates should have values, interests and a work style that are compatible with this philosophy.

Minimum of a bachelor's degree in a related field; advanced degree and/or professional certification or licensure preferred. Professional experience in relationship management and cultivation of clients/donors or financial services with clearly demonstrated success preferred.

Interested persons should submit a detailed cover letter and resume by **April 30, 2019**. Apply via our website at: [www.cicf.org](http://www.cicf.org) /About Us/Careers or [Click Here](#).